Oxford Attack Basketball Club
PO Box 1502 Woodstock Stn Main
Woodstock, ON N4S 0A7
https://oxfordattackbasketball.ca

**ARTICLE I - Name and Location:**

The name of the organization shall be the Oxford Attack Basketball Club with a principal mailing address of:

Oxford Attack Basketball Club
PO Box 1502 Woodstock Stn Main
Woodstock, ON N4S 0A7

The club e-mail address is oxfordattackbasketballclub@gmail.com.

**ARTICLE II - Mission**

**Section 1:**
The Oxford Attack Basketball Club promotes the enjoyment of basketball through activities and disciplines in a positive and safe learning environment that will provide experiences to help participants become better people.

**Section 2:**

*Objectives:*

- Increased participant awareness and "love of the game of basketball".
- Develop and improve advanced basketball fundamentals and skills.
- Improve team basketball dynamics.
- Provide an environment that will assist organizers, coaches and volunteers.
- Promote positive awareness in the community.
- Teach leadership and fundamentals of a good character.

**Section 3:**
The Oxford Attack Basketball Club believes all players and coaches should have the opportunity to:

- Play, learn and love the game of basketball.
- Enhance skills while having fun.
- Learn about and experience teamwork and respect for self and others.

*We are committed to:*

- Fun
- Learning
- Skill Development
- Teamwork
- Fundamentals
- Respect
- Leadership
- Friendship
- Providing an environment that supports Diversity, Equity and Inclusion

**ARTICLE III - Membership**

Membership within the Oxford Attack Basketball Club will be comprised of Voting Members Executive, Voting Members Team Representative and Non-Voting Members. Membership shall be limited to those administrators, players, coaches or volunteers as specifically approved for membership by the Oxford Attack Executive Committee.

**Section 1: Voting Members Executive**

Members of the Oxford Attack Executive Committee shall have voting rights during their term of service at any executive meeting. The Oxford Attack Executive Committee shall be comprised of the following positions:

1. a President
2. a Vice President
3. a Secretary
4. a Treasurer
5. up to four Directors
6. a Past president

**Section 2: Voting Members Team Representative**

Team Representatives from each member of the Oxford Attack Basketball Club Team's shall have voting rights to elect a new Oxford Attack Executive Committee. The Oxford Attack Basketball Club Team Representatives shall be comprised of the following positions:

1. One Representative from each Team: This can be (one of) each team's Head Coach, Assistant Coach or Team Manager

**Section 3: Non-Voting Members**

Non-Voting Members within the Oxford Attack Basketball Club may be comprised of the following positions:

1. a Permit Coordinator
2. a Social Media Coordinator
3. a Special Events Coordinator
4. a Sponsorship / Donations / Fundraising Coordinator
5. an Equipment / Supplies Coordinator
6. Parents / Guardians of players
7. Volunteers
8. Sponsors
9. Players

Responsibilities of each position shall be set forth in the By-Laws.

**ARTICLE IV - Direction**

The Oxford Attack Basketball Club fully operates as a not-for-profit youth sports organization similar too many other Ontario Basketball Association (herein after, OBA) clubs across the province, but it does not, however, have an official, certified, not-for-profit designation as of yet. The Oxford Attack Executive Committee shall govern and administer the day-to-day operation of the Oxford Attack Basketball Club within the scope of the By-Laws, Guidelines and Codes of Conduct as set by the Oxford Attack Executive Committee. The Oxford Attack Executive Committee shall set policy Guidelines, Codes of Conduct and make amendments to the Constitution and By-Laws.

The Oxford Attack Basketball Club year-end will be August 31st of each year. September 1st is the beginning of a new season, which coincides with the year-beginning of the OBA season.

**ARTICLE V - Voting Privileges**

Each Oxford Attack Executive Committee member shall be entitled to one vote on all matters at any meeting of the Oxford Attack Basketball Club.

Individuals within the Oxford Attack Executive Committee may act in dual capacity for the length of their term of service if there are not enough individuals available to fill each Oxford Attack Executive Committee position during elections at the Annual Meeting of the Oxford Attack Basketball Club. No individual on the Oxford Attack Executive Committee, however, will be able to vote more than once, regardless if they hold dual (or multiple) roles.

Each team (either the Head or Assistant Coach or Manager) within the Oxford Attack Basketball Club shall be entitled to one vote to elect a new Oxford Attack Executive Committee, however, individuals who hold dual roles of team representative and any Oxford Attack Executive Committee position can only vote once.

There shall be no proxy votes.

**ARTICLE VI - Amendments to Constitution**

Amendments to the articles of the Constitution for the Oxford Attack Basketball Club shall be made only during an off-season (summer) meeting of the current Oxford Attack Executive Committee and implemented by a majority vote of the Oxford Attack Executive Committee. An outgoing Oxford Attack Executive Committee may recommend changes to the Oxford Attack Basketball Club Constitution, but the amendments must be voted on and instituted by a newly elected Oxford Attack Executive Committee currently within their 2-year elected term.

**ARTICLE VII - Annual Meeting (Executive, Team Representatives, Non-Voting Members)**

The Annual Meeting of the Oxford Attack Basketball Club shall be designated as such and called by the President following the end of Ontario Basketball Association (OBA) season.

**ARTICLE VIII - Executive Committee Member Length of Service**

All Oxford Attack Basketball Club Executive (President, Vice-President, Secretary and Treasurer) and Director's positions within the Oxford Attack Executive Committee are to be two (2) years in length. Oxford Attack Basketball Club Executive positions (President, Vice-President, Secretary and Treasurer) will be nominated, voted upon and accepted at the Annual Meeting of the Oxford Attack Basketball Club. Directors can be nominated and added at any time by a majority vote of the new Oxford Attack Executive Committee and will remain as Directors until the next election at the Annual Meeting. Team Representatives can attend and participate in discussion at the Annual Meeting and vote for a new Oxford Attack Executive Committee every 2 years.

**ARTICLE IX - Oxford Attack Basketball Club By-Laws**

The By-Laws shall be established and/or amended at an off-season meeting of the of a newly elected and/or current Oxford Attack Executive Committee. Amendments to By-Laws shall require a majority vote of the Oxford Attack Executive Committee.

**By-Laws**

**1. MEETINGS**

- The President may call a meeting of the Oxford Attack Basketball Club at any time. All Oxford Attack Executive Committee members shall be notified of the time and place of any Oxford Attack Basketball Club meeting at least seven days prior to the date established for the meeting; notification by e-mail to the member's e-mail on record shall be considered proper notice.
  - A quorum of 2/3 shall be required.
  - The Oxford Attack Executive Committee shall meet as required to supervise the normal business and affairs of the Oxford Attack Basketball Club and to consider any emergency matters.

**2. RESPONSIBILITIES AND DUTIES OF THE OXFORD ATTACK EXECUTIVE COMMITTEE**

**Section 1:** *PRESIDENT*

The President will preside over all Oxford Attack Executive Committee Meetings and the Annual Meeting. The President is charged with overall administration of the Oxford Attack Basketball Club, acting as spokesperson for all travel basketball matters and will be responsible for coordination of the program with school officials, City of Woodstock officials and the Ontario Basketball Association (OBA). The President will keep up to date electronic copies of all policies and guidelines that need

to be executed by the Oxford Attack Basketball Club that include but are not limited too: Oxford Attack Basketball Club Codes of Conduct (Player, Parent and Coach), Constitution, Athlete Selection Policy, and Meeting Agendas with Minutes. The President will be responsible for issuing the annual budget for the Oxford Attack Basketball Club and have signing authority (via cheque or e-transfer) for the Oxford Attack Basketball Club.

**Section 2:** *VICE PRESIDENT*

The Vice President will preside at meetings in the absence of the President and other duties as assigned by the President. In the majority of cases, the Vice President will coordinate with the Equipment / Supplies Co-ordinator (if one is available) and will be responsible for purchasing supplies and equipment for the Oxford Attack Basketball Club, provided that such purchases have been approved by the Oxford Attack Executive Committee. The Vice President will also work in concert with the President and Treasurer in preparing an annual budget. The Vice President will also have signing authority (via cheque or e-transfer) for the Oxford Attack Basketball Club. The Vice-President will maintain records of the Oxford Attack Basketball Club's coaches' certifications and will communicate with coaches their certification requirements to maintain good standing with the OBA coaching requirements across appropriate age groups.

**Section 3:** *TREASURER*

The Treasurer will receive all monies; disperse all funds as approved by the President and will maintain a current, accurate record of all receipts and expenditures. The Treasurer will present a written financial report at Executive Meetings as required. The Treasurer will also be responsible for the overall financial coordination of all fund-raising activities, sponsorships and donations. The Treasurer will work with the President and Vice-President in preparing an annual budget and have signing authority (via cheque or e-transfer) for the Oxford Attack Basketball Club.

**Section 4:** *SECRETARY*

The Secretary will keep minutes of all Annual Meetings and Oxford Attack Executive Committee Meetings. The Secretary will forward (electronic medium is acceptable and preferred) to all Oxford Attack Executive Committee members the minutes from all meetings.

**Section 5:** *DIRECTOR*

A director coordinates with the President, Vice-President, Treasurer and Secretary in matters of Oxford Attack Basketball Club policies and strategic direction and provides support where they are able.

**Section 6:** *PAST PRESIDENT*

The past (previous) President shall provide guidance and advice to the Oxford Attack Executive Committee and help the Oxford Attack Basketball Club in any capacity which they are able.

## 3. RESPONSIBILITIES AND DUTIES OF THE OXFORD ATTACK TEAM REPRESENTATIVES

**Section 1:** TEAM COACH (REPRESENTATIVE)

The head coach of each team shall be responsible for: athlete selection at tryouts, coordinating practices at their assigned gym location and timeslot, scheduling games and tournaments with the Permit Coordinator, promoting their player registration fee payment to the Treasurer, returning all Oxford Attack Basketball Club owned equipment at the end of the season, reporting, reporting game scores to the OBA (if applicable), reporting to the Oxford Attack Executive Committee when required and insuring adherence to the Oxford Attack Basketball Club Mission Statement. All Oxford Attack Basketball Club Coaches must agree to sign and adhere to the Oxford Attack Basketball Club Coaches Code of Conduct.

Each Team within the Oxford Attack Basketball Club will be entitled to have one Representative participate in elections of the bi-annual Oxford Attack Executive Committee and cast one vote. This can be (one of) the Team's Head Coach, Assistant Coach or Team Manager.

## 4. RESPONSIBILITIES AND DUTIES OF NON-VOTING MEMBERS OF THE OXFORD ATTACK BASKETBALL CLUB

As resources are available, the following section may be carried out by members within the Oxford Attack Executive Committee or will be appointed by the Oxford Attack Basketball Club President.

**Section 1:** PERMIT COORDINATOR

This coordinator is responsible for securing all permits from gymnasium facilities (school boards or City of Woodstock) necessary to run all Oxford Attack Basketball Club programs. This coordinator will also register the Oxford Attack Basketball Club with the OBA and assist in the registration of its players and coaches with the OBA on an annual basis. This coordinator may participate fully in all Oxford Attack Executive Committee Meetings and/or attend as requested by the President.

**Section 2:** SOCIAL MEDIA COORDINATOR

This coordinator is responsible for coordinating, maintaining and updating the Oxford Attack Basketball Club's social media content, which may include but is not limited to the Oxford Attack Basketball Club Instagram, Facebook and Website. They will work with the Oxford Attack Executive Committee for proper content. This coordinator may participate fully in all Oxford Attack Executive Committee Meetings and/or attend as requested by the President.

**Section 3:** *SPECIAL EVENTS COORDINATOR*

This coordinator will be responsible for coordinating all Oxford Attack Basketball Club summer camps, clinics (player and/or coach) and other club activities. This coordinator may participate fully in all Oxford Attack Executive Committee Meetings and/or attend as requested by the President.

**Section 4:** *SPONSORSHIPS / DONATIONS / FUNDRAISING COORDINATOR*

This coordinator will be in charge of setting up and coordinating all sponsorships, donations and fundraising initiatives within the Oxford Attack Basketball Club. They (and the respective Oxford Attack Basketball Club Teams) will work closely with the Oxford Attack Executive Committee for guidance and Executive approval across all sponsorship, donation and fundraising initiatives. All team sponsorship, donation and fundraising initiative monies will be dispersed between individual team's budgets and the club in a ratio that will be set by the Oxford Attack Executive Committee. This coordinator may participate fully in all Oxford Attack Executive Committee Meetings and/or attend as requested by the President.

**Section 5:** *EQUIPMENT / SUPPLIES COORDINATOR*

This coordinator will be responsible for coordinating the maintenance, inventory, storage and purchasing of all Oxford Attack Basketball Club equipment and supplies for all teams; including uniforms (owned by the club), basketballs, pinnies, medical kits, pylons, ball bag etc. This coordinator will work closely with the Vice President for all purchases, provided that such purchases have been approved by the Oxford Attack Executive Committee. This coordinator may participate fully in all Oxford Attack Executive Committee Meetings and/or attend as requested by the President.

**Section 6:** *PARENTS / GUARDIANS OF PLAYERS*

Parents are not actual members of the Oxford Attack Basketball Club because they do not officially register with the Oxford Attack Basketball Club, but they remain a valuable component in supporting the Mission Statement of Oxford Attack Basketball Club through their children. Parents / Guardians of Players may only attend Oxford Attack Executive Committee Meetings as requested by the President. They are welcome to attend the bi-annual election of the Oxford Attack Executive Committee as well as the Annual year-end meeting of the Oxford Attack Basketball Club. All parents must sign and adhere to the Oxford Attack Basketball Club Parents Code of Conduct.

**Section 7:** *VOLUNTEERS*

Volunteers are not actual members of the Oxford Attack Basketball Club because they do not officially register with the Oxford Attack Basketball Club, but they remain a valuable component in supporting the Mission Statement for Oxford Attack Basketball Club through their support. Volunteers may only attend Oxford Attack Executive Committee Meetings as requested by the President.

**Section 8:** *SPONSORS*

Sponsors are not actual members of the Oxford Attack Basketball Club because they do not officially register with the Oxford Attack Basketball Club, but they remain a valuable component in supporting the Mission Statement for Oxford Attack Basketball Club through their support. Sponsors may only attend Oxford Attack Executive Committee Meetings as requested by the President.

**Section 9:** *PLAYERS*

Players are Non-Voting Members of the Oxford Attack Basketball Club and are the primary reason the Mission Statement for the Oxford Attack Basketball Club is implemented. Players cannot attend Oxford Attack Executive Committee Meetings unless a special circumstance is warranted as requested by the President. All players must sign and adhere to the Oxford Attack Basketball Club Players Code of Conduct.

## 5. EXECUTION OF DUTIES

The Oxford Attack Executive Committee shall execute all such powers and do all such acts as may be required for the operation of the Oxford Attack Basketball Club.

- Authorization of expenditures on behalf of the Oxford Attack Basketball Club.
- Establishment prior to commencement of Oxford Attack Basketball Club play of all conditions relative to the conduct of the season in the areas of entry requirements, fees, game officials, playing facilities, etc.
- Attending to disciplinary matters and breaches of Oxford Attack Basketball Club policies for both players and coaches.
- Representation of the Oxford Attack Basketball Club at meetings of the Ontario Basketball Association and other related basketball Associations / Leagues as required.

## 6. PLAYER ELIGIBILITY

Eligibility within a specific Oxford Attack Basketball Club team is determined by age as outlined by the annual Ontario Basketball Association requirements. Players must play for their own age group if an Oxford Attack team exists for that age group, however, circumstances may dictate that a player is allowed to play for an older age group with approval by majority vote of the Oxford Attack Executive Committee on an annual basis. Under-age player call-ups for specific teams within the Oxford Attack Basketball Club may be entertained if a team is short players with approval by majority vote of the Oxford Attack Executive Committee.

## 7. ATHLETE SELECTION

Athlete selection will be conducted following the Oxford Attack Basketball Club's Athlete Selection Process Policy anytime an Oxford Attack Basketball Club team is formed.

## 8. COACH SELECTION

Coaches must complete the Oxford Attack Basketball Club coaching application. All coaching applications will be annually reviewed by the Oxford Attack Executive Committee. Coaches will be selected in accordance with the Oxford Attack Basketball Club Coach Selection Policy and encourage an environment that supports Diversity, Equity and Inclusion.

## 9. LEAGUES OF PLAY

The Oxford Attack Basketball Club will predominantly compete within the Ontario Basketball Association (OBA). Oxford Attack Basketball Club teams may participate in other basketball leagues or associations with Oxford Attack Executive Committee majority approval.

## 10. TEAM ROSTERS

An Oxford Attack Basketball Club roster must meet Ontario Basketball Association requirements specific for that age of team.

## 11. RULES OF PLAY

The Oxford Attack Basketball Club shall be governed by FIBA rules while modifications or exceptions may be determined and outlined by the Ontario Basketball Association age-specific rule set. The rules of good sportsmanship shall prevail at all times.

## 12. BEHAVIOR AND CONDUCT

Players, Teams, Parents and Coaches shall be expected to conduct themselves according to; the Oxford Attack Basketball Club Codes of Conduct, Oxford Attack Basketball Club Mission Statement, the rules of play within the Ontario Basketball Association and all in the spirit of good sportsmanship. Failure to comply with this By-Law, whether it is a team, coach(es), manager, parent(s) or player(s), shall be addressed by the Oxford Attack Executive Committee, which shall have the power to call any meetings to deal with misconduct and to assess any penalties and/or suspensions it deems reasonable by a majority vote. The Oxford Attack Executive Committee shall also be empowered to ask any player(s), team representative(s), parent(s) or coach(es) to appear before it in its investigations of misconduct. Care and respect for facilities and observance of all regulations in gym facilities is also required by all players, teams, parents and coaches.

## 13. APPEALS AND PROTESTS

Decisions of the Oxford Attack Executive Committee may be appealed by the penalized team(s) and/or individual(s). Appeals must be made in writing to the Oxford Attack Basketball Club President who will call a special hearing of the Oxford Attack Executive Committee to review the appeal. The decision of this hearing will be final.

## 14. UNIFORMS AND EQUIPMENT

It will be each team's head coach's responsibility to ensure return of all uniforms (owned by the club) and equipment including but not limited to basketballs, pinnies, medical kits, pylons, ball bag etc. to the Equipment / Supplies Coordinator after the completion of their season.

## 15. REGISTRATION FEES

Registration fees for players shall be determined by the Oxford Attack Executive Committee prior to the start of each new season.

Any other fees or team budget modifications required during the season shall be assessed by the Oxford Attack Executive Committee, which shall also provide a complete financial breakdown to support this request.

## 16. POLICE CHECKS

All Oxford Attack Basketball Club coaches, managers, volunteers and Executive Members who work with players must obtain a valid, annual, vulnerable sector police check (VSC) prior to the beginning of each fall/winter season. A copy of the completed VSC must be sent to the President and Vice-President. Coaches and managers who have applied for a VSC but have not yet received the completed form may still participate in fall basketball activities with the approval of the Oxford Attack Executive Committee. Copies of completed VSC may be sent to the OBA as required.

Oxford Attack Basketball Club
PO Box 1502 Woodstock Stn Main
Woodstock, ON N4S 0A7
https://oxfordattackbasketball.ca

**The constitution of the Oxford Attack Basketball Club was amended and updated on 1-August 2026.**

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|---|---|---|
| _____ | _Paul Cowan_____ | _____ |
| Signature of the President | Printed Name | Date |
| _____ | _Trevor Padfield_____ | _____ |
| Signature of the Vice-President | Printed Name | Date |
| _____ | ____Jen Weicker____ | _____ |
| Signature of a Secretary | Printed Name | Date |
| _____ | ___Paul Cowan_____ | _____ |
| Signature of the Treasurer | Printed Name | Date |
| _____ | ___Justin Williams___ | _____ |
| Signature of the Director | Printed Name | Date |
| _____ | ___Lucas Gagnon___ | _____ |
| Signature of the Director | Printed Name | Date |